**Personal document**

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**Last meeting**:

**Date:** 22 April, 2019 at 10:31 pm

**Location**: from RTH Hall

**Involvement in the meeting**:

**Role**: Product owner

**Actions I performed:**

* Opened a slack channel for product backlog
* Kept track of the meeting in toggl
* Prioritize the product backlog
* Committed product backlog (priority column)
* Assigned members for the user stories
* As a product owner selected what should be in the sprint backlog.
* Updated rows of sprint backlog according to my user stories to be implemented assigned by Scrum Master